

# Berkley Charter School Registration Requirements PreK4/VPK



Please complete and return the following to the front office. Only complete packets will be accepted.

- ☐ Birth Certificate
- ☐ Physical Exam (dated within 12 months, FRONT and BACK)
- ☐ Shot Record
- ☐ VPK Certificate – received after you fill out the VPK Online Application:



<https://familyservices.floridaeearlylearning.com/Account/Login>

- ☐ 2 Proofs of Residency  
(Parent Name and Physical Address must be on the forms.)
  - \_\_\_\_\_ Mortgage, rental or lease agreement, or property tax record
  - \_\_\_\_\_ Utility bill or utility deposit receipt showing name and address
  - \_\_\_\_\_ Voter registration card
  - \_\_\_\_\_ Proof of government benefits (disability, Medicare, food stamps)
- ☐ Student Data Collection Form
- ☐ Home Language Survey
- ☐ Child Care Application for Enrollment
- ☐ Fee Agreement signed
- ☐ Berkley's Discipline Policy signed
- ☐ 1<sup>st</sup> week's non-refundable payment (due by May 3<sup>rd</sup>)
- ☐ After care Sign-Up (if needed)

When all items are completed, return complete packet to Berkley's front office.

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_



Office use only:

Date received: \_\_\_\_\_ Initials of office staff: \_\_\_\_\_

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